



Meadowlarke Stables Inc.

POLICIES

PLEASE READ CAREFULLY

BARN AREAS ARE RESTRICTED TO LESSON PARTICIPANTS AND STAFF ONLY.

For safety reasons Meadowlarke Stables Inc. reserves the right to suspend participants, if they or their associates do not follow staff instructions. No refunds will be given in this case.

Safety Riding Helmets and Riding Boots are mandatory to participate in a program.

Meadowlarke Stables offers rental of the following size ranges for helmets & boots:

Helmets - 6 5/8 - 7 3/8 (metric 20 1/2 - 23 1/8) Boots - Children's 12 - Men's 11 (metric 30-44)

If you do not fit or are uncertain if you fit this size range, please advise the office upon registration.

Meadowlarke Stables reserves the right to not offer lessons to those persons who they feel will be detrimental to the horses well being due, to their height, balance and/or weight

All personal tack that is planned for use on Meadowlarke Stables horses must first be approved by Meadowlarke Stables to determine it's comfort and suitability to our horses. Any un-approved tack may not be used.

Lesson schedules are subject to change at any time

We do experience the most changes in the months of January, May & October due to the start of new programs.

Notification of schedule changes, due to holidays and horse shows, are posted in the waiting room, it is your responsibility to be aware of these changes.

Ask about our Electronic Reminder System to receive reminders via e-mail for upcoming closures and cancellations.

MONTHLY STUDENTS

Class Cancellations & Make-Ups

- ** Your lesson time is reserved for you. 24 hours is required to cancel a class.
- ** Classes cancelled with a minimum of 24 hours notice are owed a make-up lesson.
- ** Make-ups are valid for 1 year from the cancellation date, and must be done during a month that the student is registered in lessons.
- ** You may cancel/re-schedule a class a maximum of 3 times, you may not cancel a class after the 3rd time re-scheduling
- ** Make-ups are subject to availability. Make-ups are booked into already scheduled classes of a similar level.
- ** Make-ups may be cancelled if a time spot is purchased by student for month

Classes cancelled with less than 24 hours notice are forfeited with no exceptions

Re-Registration

- ** Re-registration is your responsibility, however we do offer Automatic Re-Registration. Please ask the office for an Automatic Re-Registration form.
- ** Your space in the class for the next month is reserved for you until the 15th of the last month in which you are enrolled; after the 15th spaces become available on a first come first serve basis.

Withdrawing from Lessons

- ** If a student cancels out of lessons 8 days prior to the beginning of the month, classes will be refunded, less a \$25.00 administration fee, we can not offer refunds with less than 8 days notice.

LEARN TO RIDE, EARLY START & CAMP REGISTRANTS

These are set programs with pre-determined class dates. If you are unable to attend a class, there are no make-ups available. Any missed classes are forfeited. Please check the dates prior to registration.

Cancellation from the program may be done up to 8 days prior to the start date. At this point your registration fees will be refunded less a \$25.00 administration fee.

No refunds are available within 7 days of the start of the program.

Confirmation letters will be sent out prior to the start date with detailed program information.